



CITY OF CREEDMOOR
CITY COUNCIL MONTHLY MEETING MINUTES
February 15, 2024

Attendance: Mayor: Fran Klestinec

Mayor Pro-Tem: Jesse Solis

Aldermen: Anna Marquez, Jeff Jakobeit, Sabrina Nelson

Attorney: Megan Santee

Treasurer: Anna Ortiz

Municipal Clerk: Ernestina Cronshey, Mariah Pogue

Absent: John Gray, Lee Simmons

Quorum Established & Call to order: Mayor called the meeting to order at 7:00pm. Present were Anna Marquez, Jesse Solis, Jeff Jakobeit, Sabrina Nelson, Mayor Fran Klestinec, City Attorney Megan Santee.

A. Announcements:

- **City Administrator Announcements-** Hello everyone this is my first council meeting as City Administrator. Our status report on current projects we met with Steve Kanetzky yesterday. There will be a delay in the completion of the project. The audit will be completed soon and should be ready to present in March. The Texas Park and Wildlife matching grant was awarded to us. The Capcog grant was also rewarded to us, we will be having a bulky clean-up with Mustang Ridge and Travis County. The event will be hosted here in Creedmoor. TDS will provide 10, 40-foot roll offs. The event will be held April 27th from 9am to 1pm. We have a preliminary Plat for 216 phase 2 project that is being reviewed by Dan Hejl. Apartments have broken ground in Creedmoor, they are moving quickly. HVAC units will be installed today and finished by next week. We are still in negotiations with CRU and BGICO. We have had meeting with our Attorney.
- **Mayor Announcements-** Mirroring what Maria has said, we have been busy meeting all day long. Maria has been introduced to a busy position and she is quickly learning always with a good attitude.
- **Council Announcements-** Creedmoor easter egg hunt will be held on March 16, 2024, at 3pm. Please join us if anyone wishes to help volunteer stuff eggs, please call the city office.

B. Public Comments:

- Presentation on future development – Consigila, Sal Martinez

C. Public Hearings:

- **Closed regular meeting. Opened a Public hearing at 7:22pm.** Ordinance 240215-A, rezoning of property located at 11218 FM 1625 from Agricultural with single-family dwelling (A/SF) to Industrial and Commercial (I). **Closed Public Hearing at 7:28pm. Opened regular meetings at 7:29pm. Aldermen Sabrina Nelson made a motion to accept Ordinance 240215-A, rezoning of property located at 11218 FM 1625 from Agricultural with single-family dwelling (A/SF) to**

Industrial and Commercial (I). Seconded by Aldermen Jeff Jakobeit. Passed 4-0.

- **Closed regular meeting. Opened a Public hearing at 7:30pm.** Consider and approve the subdivision of five acres of property legally described as Sarah Gainer League Survey No.7 , Abstract 320, 92.1 acres, commonly known as 5907 Williamson Rd. **Closed Public Hearing at 7:32pm. Opened regular meetings at 7:33pm. Aldermen Sabrina Nelson made a motion to table for a future date on agenda. Seconded by Jeff Jakobeit. Passed 4-0.**
- **Closed regular meeting. Opened a Public hearing at 7:34pm.** Ordinance 240215-B, rezoning property located at 5907 Williamson Rd, from agricultural with single-family (A/SF) to Industrial and Commercial (I). **Closed Public Hearing at 7:36pm. Opened regular meetings at 7:37pm. Aldermen Anna Marquez made a motion to table for a future date on agenda. Seconded by Jesse Solis. Passed 4-0.**
- **Closed regular meeting. Opened a Public hearing at 7:38pm.** Ordinance 240215-C, Rezoning property located at 5907 Williamson Rd, from agricultural with single-family (A/SF) to Industrial and Commercial (I). **Closed Public Hearing at 7:40pm. Opened regular meetings at 7:41pm. Aldermen Sabrina Nelson made a motion to table for a future date on agenda. Seconded by Anna Marquez. Passed 4-0.**

D. Staff Reports:

- Current problems (Challenges)- Currently we are researching if we have construction regulations for portable buildings, decks carports and other out-buildings . Especially containers. We are reviewing current ordinances. Researching annexed properties. We met with Mustang Ridge and Neiderwald and Creedmoor Maha to discuss an interlocal agreement on performing partnership to enforce code violations and animal control. We are looking at animal control ordinance to adopt one for the city. The treasurer has updated our accounting quickbooks software. Bridge has been damaged on Williamson Rd.

E. Consent Agenda:

- Approval of January 18, 2024 meeting minutes.
- **Finance Report**
- Annexation for Travis-Creedmoor Municipal Utility District (MUD):
- Resolution No. 240215-A, consenting to the annexation of lot 10 Hunters Ridge, recorded in Volume 85, page 153A, of the plat records of Travis County, Texas, into the Travis – Creedmoor Municipal Utility District.
- Resolution No. 240215-B, consenting to the annexation of 20.083 acres of that certain tract or parcel of land out of the William P. Corbin Survey No.7, Abstract No.159, in Travis County, Texas, being the same tract of land called 20.00 acres as conveyed to Frank J. Olsovsky and Elaine k. Olsovsky, recorded in Volume 4764, Page 851, into the Travis- Creedmoor Municipal Utility District
- Resolution No. 240215-C, consenting to the annexation of tract 13, Creedmoor Addition No.1, recorded in Document No. 200000360 of the official public records of Travis County, Texas, into the Travis - Creedmoor Municipal Utility District.
- Resolution No. 240215-D, consenting to the annexation of 47.42 acres of land out of the William P. Corbin Survey No.7, Abstract No.159, in Travis County, Texas being a portion of the H.C. Steussy, et al Partition as recorded in cause No. 20699 and as shown on map recorded in book 11, page 359 of the district court Minutes of Travis County, Texas, same being a portion of that certain (72.6 Acres) tract of land as conveyed to Roy Pogue and wife, Lucy Pogue by deed recorded in volume 1014, page 442, of the deed records of Travis County, Texas, into the Travis – Creedmoor Municipal Utility District.

Aldermen Sabrina Nelson made a motion to accept the Consent Agenda, Seconded by Jesse Solis. Passed 4-0.

F. Action Items:

- 1. Discussion and Action on:** The approval of a site Plan for the Creedmoor Primoris development, for the construction of a warehouses project located at 4620 FM 1327.
Action: Aldermen Jesse Solis made a motion to accept site plan for Primoris, second by Aldermen Sabrina Nelson. Passed 4-0.
- 2. Discussion and Action on:** Resolution 240215-E, appointing Maria Tidwell as City Administrator.
Action: Alderman Sabrina Nelson made a motion to appointing Maria Tidwell as City Administrator. Second by Alderman Jesse Solis. Passed 4-0.
- 3. Discussion and Action:** The approval of City Administrator Maria Tidwell to be added as authorized signatory to the City bank Account.
Action: Alderwoman Sabrina Nelson made a motion to accept the approval of City Administrator Maria Tidwell to be added as authorized signatory to the City bank Account. Seconded by Aldermen Jesse Solis Passed 4-0.

Administer Oath of Office and Sworn in of City Administrator Maria Tidwell.

Next Council Meeting: March 21, 2024.

Adjourned: February 15, 2024 at 8:58pm. Alderwoman, Anna Marquez made a motion to adjourn, Seconded by Aldermen Jeff Jesse Solis. Passed 4-0.