



**CITY OF CREEDMOOR**  
**CITY COUNCIL MONTHLY MEETING MINUTES**  
**January 18, 2024**

**Attendance: Mayor:** Fran Klestinec

**Mayor Pro-Tem:** Jesse Solis

**Aldermen:** Anna Marquez, John Gray, Jeff Jakobeit, Sabrina Nelson

**Attorney:** Lee Simmons

**Treasurer:** Anna Ortiz

**Municipal Clerk:** Ernestina Cronshey

**Quorum Established & Call to order:** Mayor called the meeting to order at 7:03pm. Present were Anna Marquez, John Gray, Jesse Solis, Jeff Jakobeit, Sabrina Nelson, Mayor Fran Klestinec, City Attorney Lee Simmons.

**A. Announcements:**

- **Mayor Announcements-** Reminder to council members to treat each other with respect. Please listen to one another on what each have to say. Address back in a respectful way. We have gone over the employee handbook, page twelve (12), only change made is a strike because we don't provide tuition assistants, and by state law we can't require 2 weeks' notice we made it to as soon as possible.

**B. Public Comments:**

- Virginia Garza / Terra Garcia with Austin Community Collage (ACC) continuing education. Bringing in trades (HVAC) and more to the community center. HVAC classes will begin starting in March of 2024, 4 days a week 6pm-9:30pm. Location will be at Creedmoor Community Center. Cost is free. Only 20 spots available. Flyers are available in Creedmoor Community Center.
- Jacob Wilhite a concerned citizen about trash dumped on 50 acres of city property. Also concerned about boulders dumped on Evelyn Rd., interested in buying grader if it goes up for sale.

**C. Public Hearings:**

- **Closed regular meeting. Opened a Public hearing at 7:18pm.** Ordinance 240118-A Zoning of property of a tract or parcel of land containing 2.5 acres of land, out of the, Poco Loco Subd Lot 3. Zoning changed from Residential AG to Light industrial/commercial. **Closed Public Hearing at 7:21pm. Opened regular meeting at 7:21pm. Aldermen Jesse Solis made a motion to accept Ordinance 240118- Zoning of property of a tract or parcel of land containing 2.5 acres of land, out of the, Poco Loco Subd Lot 3. Zoning changed from Residential AG to Light industrial/commercial. Seconded by Alderwoman Sabina Nelson. Passed 5-0.**

**D. Staff Reports:**

- Current status (projects)- Met with Steve K. (M.E.P) on January 18 finalized item on blueprint. Should have final and ready by next week in the office. Mariah

Pogue is back at work on light duty, she will be helping in the office. We have a Master City Plan meeting for February 15, 2024. We are wanting to invite Creedmoor Maha, Camino Real Utilities, TDS, and we are asking for 2-3 citizens of Creedmoor to be part of this meeting. This meeting will kick off our wish list and needs for the city.

- Current problems (Challenges)- Still working on realigning office procedures. Still working on posting procedures and requirements. Working on Annexations. Researching if we have construction regulations for portable buildings, deck carports, and other out- buildings, especially containers. Review current ordinances.

#### **E. Consent Agenda:**

- Approval of December 21, 2023 and January 2, 2024 meeting minutes.
- **Finance Report**
- Annexation for Travis-Creedmoor Municipal Utility District(MUD):
- **Resolution No. 240118-A** Field Note Discription of 29.52 acres of land out of the Santiago Del Valle Ten League Grant in Travis County, Texas, and being a portion of that certain (39.52 acres) tract of land.
- **Resolution No. 240118-B** Field note description of 25.39 acres of land out of the Santiago Del Valle Ten League Grant Abstract No. 24 in Travis County, Texas, being portion of lot 31, Williams Subdivision.
- **Resolution No. 240118-C** Lot 5 of Hunters Ridge.
- **Resolution No. 240118-D** Lot 11 of Hunters Ridge.
- **Resolution No. 240118-E** Field Notes for 4.632 acres of land out of the Elijah Caples Survey, in Travis County being all of that certain 4.64 acres of land.
- **Resolution No. 240118-F** Field Notes 7.144 Acres tract all that certain parcel or tact of land out of the Santiago Del Valle Grant. Portion of a 27.54 acres tract of land.
- **Resolution No. 240118-G** 69.72 acres of land, more or less, out of the Santiago Del Valle Ten League Grant, Abstract No. 24. Being portion of Lot 30, Williams Subdivision.
- **Resolution No. 240118-H** Tract A of Ralph K. Williams Subdivision.
- **Resolution No. 240118-I** Lot 6 of Hunter Ridge.
- **Resolution No. 240118-J** Field Note description of 2.965 acres of land out of the Elijah Caples Survey Abstract No. 155 being all of that certain 2.99 acres of land.
- **Resolution No. 240118-K** Field Note description of 6.034 acres of land out of the Elijah Caples Survey Abstract No. 155 being all that certain 6.006 acres tract of land.
- **Resolution No. 240118-L** Field Notes of 1.778 acres of land a portion of Lot 34 the Williams Subdivision a portion of the Santiago Dl Valle Grant, Abstract No. 34.

**Motion, to approve Consent Agenda, **except for Finance Report (moved to Action Item)** The motion was made by Jeff Jakobeit, second by Jesse Solis. Passed 5-0.**

#### **F. Action Items:**

1. **Discussion and Action on:** Approval of Finance Report. The discussion is on Finance Report Contract Labor. Discussion resolved.  
**Action: Alderwoman Sabrina Nelson made a motion to accept finance report, second by Aldermen Jeff Jakobeit. Passed 5-0.**
2. **Discussion and Action on:** Approval of hiring HVAC from submitted bids.  
**Action: Alderman Jesse Solis made a motion to hiring S.I Mechanical from submitted bids. Second by Alderman Jeff Jakobeit. Passed 5-0.**
3. **Discussion and Action:** Approval of easement on Creedmoor Cemetery, access located on 6000 Old Lockhart HWY, Buda Tx- Clarity Business.  
**Action: Alderwoman Sabrina Nelson made a motion to accept to enter a contract for easement in consideration of payment. Seconded by Alderwomen Anna Marquez Passed 5-0.**

4. **Discussion and Action:** Continue negotiations on wastewater.

- Camino Real Utilities
- BGICO

**Action: Alderwoman Sabrina Nelson made a motion to accept continuing negotiations on wastewater with Camino Real Utilities and BGICO. Seconded by Alderman Jeff Jakobeit. Passed 3-0, 2 Abstained.**

**Closed for Executive Session: 8:37pm**

**Opened Session: 9:01pm**

5. **Discussion and Action:** The approval of separation agreement with former City Administrator.

**Action: Alderwomen Anna Marquez made a motion to accept separation agreement with former City Administrator. Seconded by Alderman Jesse Solis. Passed 5-0.**

**Next Council Meeting: February 15, 2024.**

**Adjourned: January 18,2024 at 9:10pm. Alderwoman, Sabrina Nelson made a motion to adjourn, Seconded by Aldermen Jeff Jakobeit. Passed 5-0.**